

Name: Claire Terry  
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**Summary of Key Skills:**

A professional engineer with varied experience within the oil industry in operations, engineering, finance, safety and safety auditing. Experience in upstream and downstream, including lubricants, supply chain, construction and retail. Demonstrated ability to assess, develop and implement complex systems and processes at all levels in an organisation.

**Professional Experience:**

2009 – Present Associate with Awaken Consulting Limited

2007-2009 Safety Auditor, BP International, UK

- conducted over 20 audits on a variety of operating sites across the globe, in all streams of the organisation
- auditor at sites ranging from 12 workers to 4000, specialising in safety, control of work, driving, operations and engineering
- team leader

2006 Safety Audit Programme Manager, BP International, UK

- developed training programme for all auditors, UK and US based, and programme for implementation of the training
- developed the Audit Prioritisation Tool, a computer based data collection and analysis tool used to rank site risk profiles, based on site type, size, location, country etc. The output is used to prioritise and develop the global audit programme
- led a project to develop IT tools to enable collation of audit output including findings for each audit
- instrumental in recruitment of over 50 auditors, both in US and UK

2005 Senior Safety Assurance Advisor, AGT pipelines, Baku, Azerbaijan

- conducted extensive auditing across all three countries, in several languages, and across several contractors, especially focussing on previous fatality investigation recommendations
- advised the project leadership team on compliance cross all construction sites, including shut down recommendations as required
- worked with contractors to identify and closeout non-compliances to contract, legislation and standards
- led a team of non-local contractors and employees, as well as local staff to deliver all aspects of management reporting for the projects

2003-2004 Safety Engineering and Operations Manager, Lubricants Supply Chain, Castrol Australia, BP Subsidiary

- supervised replacement of asbestos roofing on an entire site, from detection to completion, including work planning, permitting, conducting risk assessments, supervision of contractors and liaison with unions
- identified lack of documentation to support thorough historical hazard identification studies (HAZOP). Instigated process by which all major sites complete HAZOP in all major existing sites, and included a requirement for this to be included in all new engineering works
- developed and implemented a behaviour based training initiative with unionised staff, which significantly improved attitude to safe operation, and subsequent reduction in incidents
- Developed control of work system for joint venture (50% BP) to be used at manufacturing and logistics sites

2001-2002 Safety Manager, Castrol Retail, Castrol Australia, BP Subsidiary

- developed safety management system for Castrol Australia (newly incorporated into BP) and rolled out training to all staff
- coordinated all regulatory requirements to ensure satisfactory completion of audit (SafetyMap) which allowed BP to retain self-insurance status in Victoria

2000 Senior Finance and Investment Advisor, BP Australia

1997-1999 Regional Engineer, Retail Logistics, BP Australia

1994, 1995-1997 Product Development Engineer, Road paving division, BP Australia

**Qualifications & Training:**

Bachelor Engineering (Chemical), University of Melbourne

Bachelor Science (Physics), University of Melbourne

Major Projects academy (BP) - project management

Safety Auditing

HAZOP, HAZOP Leader

Incident investigation

Safety Conversation/Safety Conversation trainer

Risk Assessment

4QL - Four Quadrant Leadership

Influencing Skills

Negotiation Skills

Strategic Thinking

Professional Skills

HSE

Safety Auditing

Safety Management System Development and Assessment

Risk Assessment

Permit to work/Control of work Development and Assessment

Safety Training

Incident Investigation and developing Lessons Learned.

Project Management Setting up teams

Inspiring individuals to joint aim

Planning and Scheduling

Finance

Financial analysis and reporting

Using models and simulators

Leadership

Team development

Vision development and implementation

Technology

Competent user and developer of array of IT programmes and packages